

PREVENTION PLAN: technicians/backstage

Cultuurhuis de Warande

GENERAL ARRANGEMENTS

- The presence of technical crew during creation, rehearsal and performance will be minimized.
- We provide separate props, accessories and other personal equipment like micro's and headsets for each artist. After being used, they will be disinfected at once by the technician or a production-assistant. Before and after this, hands need to be disinfected too.
- Preparations take place at home or in a separate space as much as possible.
- Headphones and communication tools needed to work are personal and cannot be passed on.
- Technicians or production-assistants who need to come close to the artists during creation, rehearsal or performance and can not respect social distancing, are separated through a protection plate or wear a facemask.
- All classes, stages, studio's, workshop spaces... are ventilated sufficiently.
- There are enough disinfecting detergents available at the place of creation, rehearsal, performance to disinfect materials.
- While working at heights there will be used a sufficient enough security perimeter on the ground floor.
- We advice not to wear gloves. They can give a false sense of security. It is more important to wash hands regularly with soap, or disinfect them en not to touch the face. Gloves can only be used with tasks where in the past also gloves were used for. Also here it is important not to touch the face with the gloves.
- The division of labour in the workplace is well thought-out. Everybody keeps strictly to his/her task. Helping eachother, no matter how well intended, will be avoided because this can result in additional and unnecessary contact.
- We take precautions to avoid gatherings during creations, rehearsals and performances. Make sure that the distance of 1,5 m. is clearly indicated.

EQUIPMENT

- We work with **personal equipment** as much as possible.
- **Shared equipment** has to be disinfected regularly and at least before every exchange.
- Machines are disinfected **after every use** (buttons, levers, contact surfaces).
- Only wear gloves when the working-circumstances demand it. Disinfect the gloves regularly.

THE WORKPLACE

- We use a **circulation-plan** in the workplace to avoid that people have to cross paths.
- We wear a **facemask if the social distancing can not be guaranteed** when equipment has to be moved. We have to avoid this as much as possible.
- We avoid the presence of external parties. Still, if external parties pass by, they have to be informed about all existing measures.
- We clean the workplace thoroughly every day. We pay special attention to surfaces, equipment, buttons, doorhandles...
- While working at heights we use a sufficient enough **security perimeter** on the ground floor.

THE CREW

- Technicians who work declare to be in **good health**. They have no complaints currently or are symptom-free for at least five days.
- When there are doubts about the health of an employee, he/she will be sent home. The workplace will be disinfected thoroughly.
- Everybody **works alone** as much as possible.
- Tasks which acquire more employees, will be performed with a facemask. The duration of working together will be limited, just as the number of employees.

- It is **not recommended to wear gloves**. They can give a false sense of security. It is more important to wash hands regularly with soap or to disinfect them and to not touch the face. Gloves can only be used with tasks where in the past also gloves were used for. Also here it is important not to touch the face with the gloves.
- We avoid the presence of external parties. If however they have to come along they have to be informed about all the existing measures, and follow them as strictly.

DELIVERIES AND LOAD-IN/OUT

- We make sure there is a **circulation-plan** in the delivery-zone.
- In this plan, we work with one-way direction as much as possible. Load-in and load-out of f.i. different bands is organised at different times to avoid overcrowding.
- Everyone (employees, suppliers, external parties) has to be informed about the circulation-plan and the way of working.
- We **disinfect materials** after delivery or load-in/out.

BUILDING AND OUTFITTING

- We make sure there is a **clear circulation-plan** in which employees have to cross paths as little as possible with each other.
- We work with **permanent teams**. We provide a clear briefing concerning the measures, the approach and the course of the building and the outfitting.
- We provide enough **disinfecting gel** for the hands. We also provide disinfecting spray for materials and surfaces.
- We **avoid overcrowding**. We work with a good but a small amount of people.
- Carry out tasks alone as much as possible.
- In case there are tasks that cannot be carried out alone, **use face-masks**. Cooperation has to be restricted in time and amount of employees.
- We only wear gloves when the working-circumstances demand it. We disinfect the gloves regularly.
- We, preferably, wear a face-mask.

- We **avoid the presence of external parties**. In case external parties have to be present (technicians, roadies, artists) they have to be informed of all existing measures and follow them strictly.
- We **disinfect** all materials and surfaces that have been touched.

EXTERNAL TECHNICIANS

- We **inform** external technicians about the existing measures. We pay special attention to the **distance-rules** and the **hygiene measures**.
- External technicians exclusively work with own material and are responsible themselves for disinfecting their equipment daily.
- In case it is impossible to use own material (f.i. soundboard, big equipment), it has to be disinfected thoroughly in-between several users.

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